

How to re-register

Your qualifications will never expire, but your registration does – so you will need to periodically re-register in order to stay current.

There is a small fee to re-register, and you need to fill out a form which demonstrates that your professional development is up-to-date.

To find the right form for your qualification:

1. Go to the **Registration criteria** section of the NZRRP website
2. Enter your **Industry** and select **Search**
3. A list of qualifications matching the **Industry** you selected will display
4. Click on the blue link to the qualification for which you would like to re-register
5. You will be taken to a page that outlines the criteria for re-registration, for your particular qualification.
 - a. If you see a button with the label **Download re-registration form**, select this button, download the form, fill it out and email it to:
info@skillsactive.org.nz
 - b. If you do not see a button to download the form, contact your learning support advisor. You can find the right learning support advisor for your region, and their contact details, at: www.skillsactive.org.nz/contact-us/